

Ho Chi Minh City, 2026

Draft

Số: ...../TB-HĐQT



## NOTICE

*Regarding the Nomination and Candidacy for election of members of the Board of Directors and members of the Supervisory Board for the term 2026 - 2031*

To: Shareholders of Sai Gon Port Joint Stock Company

The 2021-2026 term of the Board of Directors ("BOD") and the Supervisory Board ("SB") has ended, as stipulated in the Company's Charter. To ensure the structure of the BOD and SB as prescribed in the Company's Charter, the Board of Directors of Saigon Port Joint Stock Company respectfully informs shareholders entitled to attend the meeting about the nomination and candidacy of qualified individuals to become members of the BOD and SB for the new term 2026-2031, according to the following conditions, standards, and procedures:

**I. Number of Board of Directors members to be elected for the 2026-2031 term:** as stipulated in the Company Charter.

**II. Number of Supervisory Board members to be elected for the 2026-2031 term:** as stipulated in the Company Charter.

**III. Standards and conditions for becoming a member of the Board of Directors and Supervisory Board for the 2026-2031 term:**

**1. Standards and conditions for becoming a member of the Board of Directors for the 2026-2031 term:**

a) Not subject to the provisions of Clause 2, Article 17 of the Enterprise Law No. 59/2020/QH14;

b) Possess professional qualifications and experience in business administration or in the field, industry, or profession of the Company's business and not necessarily be a shareholder of the Company;

c) A member of the Board of Directors may only simultaneously be a member of the Board of Directors in a maximum of 5 other companies;

d) Members of the Board of Directors must not be related to: the parent company's management; the person authorized to appoint the parent company's management; the General Director, members of the Supervisory Board, and other managers and executives of the Company.

e) Other standards and conditions as prescribed by law and the Company's Charter.

**2. Standards and conditions for becoming a member of the Supervisory Board for the term 2026 – 2031:**

a) Not subject to the provisions of Clause 2, Article 17 of the Enterprise Law No. 59/2020/QH14;

b) Trained in one of the following majors: economics, finance, accounting, auditing, law, business administration, or a major suitable to the Company's business activities;

c) Not related to members of the Board of Directors, the General Director, and other managers and executives of the Company;

d) Not a manager of the Company; Not necessarily a shareholder or employee of the Company;

e) Not a family member of: the representative of state capital in the parent company; the manager or director of the parent company; a member of the Supervisory Board of the parent company; the representative of the parent company's capital in the Company; the representative of the Company's capital in another company;

f) Not working in the accounting or finance department of the Company;

g) Not a member or employee of an independent auditing firm that audited the Company's financial statements for the three consecutive years prior to the application.

h) Other standards and conditions as prescribed by law and the Company's Charter.

#### **IV. Regulations on Nominating Candidates for the Board of Directors:**

##### **1. General Regulations**

Shareholders or groups of shareholders owning 10% or more of the total number of common shares have the right to nominate individuals for election to the Board of Directors. The nomination process for election to the Board of Directors is as follows:

a) Common shareholders forming a group to nominate individuals for the Board of Directors must notify the attending shareholders of the group meeting before the opening of the General Meeting of Shareholders;

b) Based on the number of members of the Board of Directors, the shareholder or group of shareholders specified in this clause has the right to nominate one or more individuals as decided by the General Meeting of Shareholders as candidates for the Board of Directors.

##### **2. Number of Nominations**

The number of candidates for the Board of Directors that a shareholder or group of shareholders has the right to nominate is as follows:

- Shareholders or groups of shareholders holding from 10% to less than 20% of the total number of voting shares may nominate a maximum of one (01) candidate;

- Shareholders or groups of shareholders holding from 20% to less than 30% of the total voting shares may nominate a maximum of two (02) candidates;

- Shareholders or groups of shareholders holding from 30% to less than 40% of the total voting shares may nominate a maximum of three (03) candidates;

- Shareholders or groups of shareholders holding from 40% to less than 50% of the total voting shares may nominate a maximum of four (04) candidates;

- Shareholders or groups of shareholders holding from 50% to less than 60% of the total voting shares may nominate a maximum of five (05) candidates;

- Shareholders or groups of shareholders holding from 60% to less than 70% of the total voting shares may nominate a maximum of six (06) candidates;

- Shareholders or groups of shareholders holding from 70% to less than 80% of the total voting shares may nominate a maximum of seven (07) candidates;

- Shareholders or groups of shareholders holding from 80% to less than 90% of the total voting shares may nominate a maximum of eight (08) candidates.

In case the number of candidates for the Board of Directors through nomination and candidacy is still insufficient according to regulations, the incumbent Board of Directors shall nominate additional candidates or organize nominations in accordance with the Company Charter and the Internal Regulations on Corporate Governance. The incumbent Board of Directors' introduction of additional candidates must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Directors in accordance with the law.

## **V. Regulations on nominating candidates for the Supervisory Board:**

### **1. General Regulations**

Shareholders or groups of shareholders owning 10% or more of the total common shares have the right to nominate people to be elected to the Supervisory Board. The nomination of candidates for election to the Supervisory Board shall be carried out as follows:

a) Ordinary shareholders forming a group to nominate candidates for the Supervisory Board must notify the attending shareholders of the group meeting before the opening of the General Meeting of Shareholders;

b) Based on the number of Supervisory Board members, the shareholder or group of shareholders specified in this clause has the right to nominate one or more individuals as decided by the General Meeting of Shareholders as candidates for the Supervisory Board.

### **2. Number of nominations**

The number of Supervisory Board candidates that a shareholder or group of shareholders has the right to nominate is as follows:

- Shareholders or groups of shareholders holding from 10% to less than 30% of the total voting shares may nominate a maximum of one (01) candidate;

- Shareholders or groups of shareholders holding from 30% to less than 50% of the total voting shares may nominate a maximum of two (02) candidates;

- Shareholders or groups of shareholders holding from 50% to less than 70% of the total voting shares may nominate a maximum of three (03) candidates;

- Shareholders or groups of shareholders holding from 70% to less than 90% of the total voting shares may nominate a maximum of four (04) candidates;

If the number of candidates for the Supervisory Board nominated and elected is still insufficient according to regulations, the incumbent Supervisory Board may nominate additional candidates or nominate organizations in accordance with the Company Charter and the Internal Regulations on Corporate Governance. The incumbent Supervisory Board's introduction of additional candidates must be clearly announced before the General Meeting of Shareholders votes to elect members of the Supervisory Board in accordance with the law.

## **VI. Regulations on the dossier for nomination and candidacy for election of Board of Directors and Supervisory Board members for the 2026-2031 term:**

### **1. Dossier components:**

- a) Nomination/candidate application form (as per the provided template);
- b) Candidate's Curriculum Vitae (as per the provided template);
- c) Certified copies of the following documents within 6 months: Identity card/Passport/Permanent residence registration (if any) or Business Registration Certificate (for organizations);
- d) Certified copies of educational and professional qualifications within 6 months (if any);
- e) Documents confirming the shareholding ratio of the shareholder/group of shareholders meeting the nomination requirements as stipulated in this Regulation.

**2. The person nominating for the Board of Directors/Supervisory Board must be responsible before the law and before the General Meeting of Shareholders for the accuracy and truthfulness of the content in their dossier.**

The above-mentioned documents must be prepared in one original copy and sent no later than 2 (two) working days before the opening of the General Meeting to the following address:

**Office of the Board of Directors - Saigon Port Joint Stock Company**

*Address: 3 Nguyen Tat Thanh Street, Xom Chieu Ward, Ho Chi Minh City*

*Telephone: 028 3940 2184      Fax: 028 3940 0168*

The envelope should clearly state “Document for candidacy/nomination of candidates for the Board of Directors/Supervisory Board”.

Sincerely./.

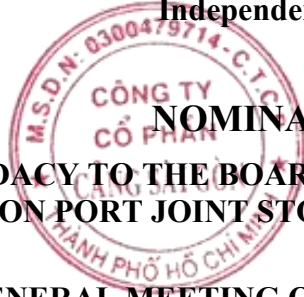
***Recipient::***

*- As addressed;*

*- Archive: Administrative Office*

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

**Huynh Van Cuong**



**NOMINATION APPLICATION**

**FOR CANDIDACY TO THE BOARD OF DIRECTORS AND SUPERVISORY BOARD OF SAIGON PORT JOINT STOCK COMPANY FOR THE TERM 2026 - 2031**

**To: THE GENERAL MEETING OF SHAREHOLDERS OF SAIGON PORT JOINT STOCK COMPANY**

I/we, the shareholders of Saigon Port Joint Stock Company, whose details are listed below:

Code	Shareholder name	Number of shares currently owned in the Company
.....	.....	.....
.....	.....	.....
.....	.....	.....

The total number of shares we own as of the closing date for the Annual General Meeting of Shareholders in 2026 is ..... shares (in words: .....) corresponding to .....% of the charter capital of Saigon Port Joint Stock Company.

Pursuant to Notice No. ....../TB-HĐQT dated ....../...../2026 regarding the nomination and election of members of the Board of Directors and Supervisory Board of the Company for the term 2026-2031, after reviewing the nomination criteria in the Regulations on the nomination and election of members of the Board of Directors and Supervisory Board of Saigon Port Joint Stock Company, we respectfully nominate the following candidates for the Board of Directors/Supervisory Board for the remaining term: Mr./Ms.:

**LIST OF NOMINEES FOR BOARD OF DIRECTORS/SUPERVISORY BOARD MEMBERS OF SAIGON PORT JOINT STOCK COMPANY**

No.	Full Name	Citizen ID	Date of Issue	Place of Issue	Nominated position
1.	.....	.....	.....	.....	.....
2.	.....	.....	.....	.....	.....

We pledge to be responsible for the accuracy and truthfulness of the contents of this application and the accompanying documents, and we commit to fully comply with the provisions of the Company's Charter and the Regulations on the nomination and election of members of the Board of Directors and Supervisory Board at the General Meeting of Shareholders of Saigon Port Joint Stock Company.

Sincerely./.

Documents to be submitted:

- Candidate's Curriculum Vitae;
- Other required documents as per regulations.

....., ....., 2026

Shareholder Signature

*(Authorized representative's signature and Stamped)<sup>1</sup>*

<sup>1</sup> Including all shareholders participating in the nomination



**CANDIDACY APPLICATION**  
**FOR THE BOARD OF DIRECTORS AND SUPERVISORY BOARD OF**  
**SAIGON PORT JOINT STOCK COMPANY FOR THE TERM 2026 - 2031**

To: **THE GENERAL MEETING OF SHAREHOLDERS**  
**SAIGON PORT JOINT STOCK COMPANY**

I, the undersigned (organization/individual):

ID/ Business Registration No.: ..... Date of Issue: ..... Place of Issue: .....

Address: .....

Education Level: ..... Major: .....

Current Shareholding: ..... share (In words: .....)

Total Par Value: .....VND

I hereby submit my candidacy for the position of a member of the Board of Directors (“BOD”)/ Supervisory Board (“SB”) for the term 2026-2031 of Saigon Port Joint Stock Company at the Annual General Meeting of Shareholders in 2026.

If elected as a BOD/SB member, I commit to dedicating my utmost capabilities and enthusiasm to contribute to the development of the Company.

Sincerely./.

Attached Documents:

- Candidate’s Curriculum Vitae.
- Other required documents as per regulations

....., [date] [month] 2026

(Authorized Representative’s Signature and Stamped, if applicable)



Photo 4X6

**CURRICULUM VITAE OF CANDIDATE  
FOR THE BOARD OF DIRECTOS/ SUPERVISORY BOARD  
OF SAI GON PORT JOINT STOCK COMPANY**

**1. Personal Information:**

- Full name: \_\_\_\_\_ - Gender: \_\_\_\_\_
- Date of birth: \_\_\_\_\_
- Place of birth: \_\_\_\_\_
- Permanent Address: \_\_\_\_\_
- Current residence: \_\_\_\_\_
- Nationality: \_\_\_\_\_ - Ethnicity: \_\_\_\_\_ - Religion: \_\_\_\_\_
- ID/Passport Number: \_\_\_\_\_ - Date of Issue: \_\_\_\_\_ - Place of Issue: \_\_\_\_\_

**2. Education Background:**

- General Education Level: \_\_\_\_\_
- Political Education Level: \_\_\_\_\_
- Professional Qualifications: \_\_\_\_\_

Degree	Major	Year of Graduation	Duration of Study	Institution

**3. Work Experience:**

From – To	Office	Position

From – To	Office	Position

**4. Other Management Positions (including Board of Directors or Supervisory Board position in other companies):**

No.	Company Name	Position

**5. The interests involved with Saigon Port Joint Stock Company and its related parties:**