

No: 02/BB-ĐHĐCĐ-CSG

Ho Chi Minh City, March 26th, 2025

**MINUTES OF MEETING
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
SAIGON PORT JOINT STOCK COMPANY**

Name of company : SAIGON PORT JOINT STOCK COMPANY
Business registration no : 0300479714
Head office : No. 03 Nguyen Tat Thanh, Ward 13, District 4, Ho Chi Minh City
Telephone : 028 3940 0161
Fax : 028 3940 0168
Meeting time : 08 hour 30, March 26th, 2025
Meeting Venue : Head office of Sai Gon Port Joint Stock Company - No. 03 Nguyen Tat Thanh, Ward 13, District 4, Ho Chi Minh City

**PART 1
INTRODUCTION – OPENING OF THE MEETING**

1.1 REPORT OF SHAREHOLDER ELIGIBILITY VERIFICATION

Member of the Shareholder Eligibility Verification Committee:

- Mr. Nguyen Thanh Tuan - Deputy Head of General Affairs Department - Head of the Committee
- Ms. Tran Thi Thanh Truc - Human Resources Department Specialist - Member of the Committee

Contents of the report:

- Total number of shareholders invited to the General Meeting: Shareholders named in the list of shareholders entitled to attend the General Meeting as of February 21st, 2025, owning **216,278,461** shares with voting rights of Sai Gon Port Joint Stock Company.
- The number of delegates attending the General Meeting includes **79** shareholders and shareholders' representatives, owning and ownership representatives for **208,329,391** shares with voting rights, accounting for **96.32%** of the total shares with voting rights of the Company.
- According to the Law on Enterprises and the Charter of Saigon Port Joint Stock Company, the 2025 Annual General Meeting of Shareholders of Saigon Port Joint Stock Company is eligible to be conducted.

1.2 APPROVAL OF THE WORKING REGULATIONS

The General Meeting approved the Working Regulations

1.3 INTRODUCTION OF THE PRESIDIUM, SECRETARY OF THE GENERAL MEETING, AND VOTE COUNTING COMMITTEE

Presidium

- Mr. Huynh Van Cuong Chairman of the BOD - Chairperson of the Meeting
- Mr. Nguyen Le Chon Tam General Director - Member of the Presidium
- Mr. Ly Quang Thai Member of the BOD - Member of the Presidium

Secretary

- Mr. To Thanh Tra Corporate Governance Officer
- Ms. Nguyen Thi Thu Trang Human Resources Department Specialist

Voting Ballot Counting Committee

- Mr. Nguyen Thanh Tuan Deputy Head of General Affairs Department - Head of the Committee
- Ms. Ta Hong Nguyen Human Resources Department Specialist – Member of the Committee
- Mr. Hoang Anh Tuan Accounting Department Specialist - Member of the Committee
- Ms. Tran Thi Thanh Truc Human Resources Department Specialist - Member of the Committee

Election Ballot Counting Committee

- Mr. Le Duc Nghia Deputy Head of Human Resources Department - Head of the Committee
- Ms. Ta Hong Nguyen Human Resources Department Specialist – Member of the Committee
- Mr. Nguyen Minh Huy Internal Audit Department Specialist - Member of the Committee
- Ms. Nguyen Xuan Thuy Trieu Human Resources Department Specialist - Member of the Committee

The General Meeting unanimously approved the list of the Presidium, Secretary of the General Meeting, and members of the Voting Committees for Resolutions and Elections as presented above.

1.4 INTRODUCTION OF THE AGENDA

Mr. Huynh Van Cuong, Chairperson of the Meeting, presented the agenda of the General Meeting.

The General Meeting unanimously approved the agenda.

PART 2 AGENDA OF THE GENERAL MEETING

The General Meeting reviewed the following presentations:

- **Report of the Board of Directors to the 2025 Annual General Meeting of Shareholders**

Presenter: Mr. Huynh Van Cuong - Position: Chairman of the BOD

- **Report of the Supervisory Board to the 2025 Annual General Meeting of Shareholders**

Presenter: Ms. Vu Thi Thanh Duyen - Position: Head of the Supervisory Board

- **Proposal for Approval of the 2024 Business Results and the 2025 Business Plan**

Presenter: Mr. Nguyen Le Chon Tam - Position: General Director

- **Proposal for Approval of the 2025 Investment Plan for Procurement, Equipment Repairs, and Construction**

Presenter: Mr. Tran Ngoc Thach - Position: Deputy General Director

- **Proposal for Approval of the Separate and Consolidated Financial Statements for 2024 (Audited)**

Presenter: Ms. Tran Thu Giang - Position: Head of Finance and Accounting Department

- **Proposal for the Allocation of Funds from the 2024 profit after tax**

Presenter: Ms. Tran Thu Giang - Position: Head of Finance and Accounting Department

- **Proposal for Approval of the 2024 Salary and Remuneration Fund Results and the 2025 Salary and Remuneration Fund Plan for Company Managers**

Presenter: Mr. Nguyen Van Phuong - Position: Full-Time Member of the BOD

- **Proposal for the Selection of the Auditing Firm for the 2025 Financial Statements**

Presenter: Ms. Vu Thi Phuong Thao - Position: Member of the Supervisory Board

- **Proposal for the Replacement of Members of the Board of Directors of Saigon Port Joint Stock Company**

Presenter: Mr. Huynh Van Cuong - Position: Chairman of the BOD

PART 3 DISCUSSION

Mr. Huynh Van Cuong - Chairman of the BOD, together with The Presidium, conducted the discussion and answered shareholders' questions.

* **Shareholder code number 3096:** (i) After the Government approves the policy for the Can Gio International Transshipment Port Project, how does Saigon Port plan to arrange funding to participate in this project in the near future? (ii) With the participation in investing in the international-scale Can Gio project, does Saigon Port plan to move to a higher trading exchange? (iii) We noted that the CSG-HP project incurred a relatively high land lease fee for 2024. What are the production and revenue plans for 2025 to ensure efficient operation?

- Answer: Based on the proposal from Saigon Port and its partners, the Government has approved the investment policy for the Can Gio International Transshipment Port Project. This is an international-scale and nationally significant project. Following the investment policy approval, Saigon Port has many more steps to take before it can implement the project, be selected, and commence construction. Currently, Vietnam Maritime Corporation and Saigon Port are focusing on working with ministries, departments, and the Ho Chi Minh City People's Committee to be selected as the investor. Saigon Port is developing appropriate financial plans to meet the requirements and will submit them to the General Meeting of Shareholders for consideration.

Regarding the move to a higher stock exchange, the Board of Directors will direct a review of the conditions for transferring to a higher stock exchange at an appropriate time.

For the CSG-HP operating plan, the Management Board has implemented measures to increase revenue and profit, focusing on exploiting high-value goods, including containers, to ensure operational efficiency in this area.

* **Shareholder code number 0367:** How can the Government's economic development planning create new business opportunities for Saigon Port?

- Answer: This content falls under macroeconomics. However, with economic development policies, Saigon Port will seize opportunities to develop its production and business activities, thereby increasing revenue and profit for the Port.

Questions that were not addressed during the General Meeting, the Secretariat will compile and report them to the BOD and Executive Board for responses to shareholders after the conclusion of the General Meeting.

PART 4 SHAREHOLDER VOTING

Total ballots distributed:	79 ballots	208,329,391 shares attendind the Meeting
Total ballots collected and counted:	67 ballots	208,325,659 shares counted, equivalent to 99.9982% of distributed shares
Total ballots not collected:	12 ballots	3,732 shares not collected, equivalent to 0.0018% of distributed shares

Item 1: Report of the Board of Directors presented to the 2025 Annual General Meeting of Shareholders of Saigon Port Joint tock Company

➤ **Voting results**

+ The number of shares agree: 208,320,859	- Rate: 99.9977 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 800	- Rate: 0.0004 %
+ Invalid shares: 4,000	- Rate: 0.0019%

As the result. the report of the Board of Directors presented to the 2025 Annual General Meeting of Shareholders was approved with 99.9977% of share with attending and voting rights.

Item 2: Report of the Supervisory Board at the 2025 Annual General Meeting of Shareholders

➤ **Voting results**

+ The number of shares agree: 208,321,459	- Rate: 99,9980 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 200	- Rate: 0.0001 %
+ Invalid shares: 4,000	- Rate: 0.0019%

As the result, the report of the Supervisory Board at the 2025 Annual General Meeting of Shareholders was approved with **99,9980 %** of share with attending and voting rights .

Item 3: Proposal regarding 2024 Business performance and 2025 Business plan

➤ **Kết quả biểu quyết**

+ The number of shares agree: 208,321,459	- Rate: 99,9980 %
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+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 200	- Rate: 0.0001 %
+ Invalid shares: 4,000	- Rate: 0.0019%

As the result, **Proposal regarding 2024 Business performance and 2025 Business plan** was approved with **99,9980 %** of share with attending and voting rights.

• **Item 4: Proposal for Approval of the 2025 Investment Plan for Procurement, Equipment Repairs, and Construction**

➤ **Counting result**

+ The number of shares agree: 208,321,459	- Rate: 99,9980 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 200	- Rate: 0.0001 %
+ Invalid shares: 4,000	- Rate: 0.0019%

As the result, Proposal for Approval of the 2025 Investment Plan for Procurement, Equipment Repairs, and Construction was approved with 90,9980 % of share with attending and voting rights.

Item 5: Proposal on the approval of the Separate and Consolidated Financial statements for 2024

➤ **Counting result**

+ The number of shares agree: 208,321,459	- Rate: 99,9980 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 200	- Rate: 0.0001 %
+ Invalid shares: 4,000	- Rate: 0.0019%

As the result, Proposal on the approval of the Separate and Consolidated Financial statements for 2024 was approved with 90,9980 % of share with attending and voting rights.

• **Item 6: Proposal for the Allocation of Funds from the 2024 profit after tax**

➤ **Counting result**

+ The number of shares agree: 179,608,539	- Rate: 86.2153 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 28,271,120	- Rate: 13.5706 %
+ Invalid shares: 446,000	- Rate: 0.2141 %

As the result, **Proposal for the Allocation of Funds from the 2024 profit after tax** was approved with **86.2153 %** of share with attending and voting rights.

Item 7: Proposal regarding the approval of the implementation of the 2024 Salary and remuneration fund and the 2025 Salary and remuneration fun plan for the Managers of the Company

➤ **Counting result**

+ The number of shares agree: 207,878,859	- Rate: 99.7855 %
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+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 442,800	- Rate: 0.2126 %
+ Invalid shares: 4,000	- Rate: 0.0019 %

As the result, **Proposal regarding the approval of the implementation of the 2024 Salary and remuneration fund and the 2025 Salary and remuneration fun plan for the Managers of the Company** was approved with **99.7855 %** of share with attending and voting rights.

Item 8: Proposal regarding the selection of the audit firm for the 2025 Financial statements

➤ **Counting result**

+ The number of shares agree: 208,320,259	- Rate: 99.9974 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 1,400	- Rate: 0.0007%
+ Invalid shares: 4,000	- Rate: 0.0019 %

As the result, **Proposal regarding the selection of the audit firm for the 2025 Financial statements** was approved with **99,9974 %** of share with attending and voting rights.

Item 9: Proposal regarding the replacement of Members of the Board of Directors of Saigon Port Joint tock Company

➤ **Counting result**

+ The number of shares agree: 208,320,859	- Rate: 99.9977 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 800	- Rate: 0.0004 %
+ Invalid shares: 4,000	- Rate: 0.0019 %

As the result, Proposal regarding the replacement of Members of the Board of Directors of Saigon Port Joint tock Company was approved with **99,9977 %** of share with attending and voting rights.

➤ **Results of voting by Raising Voting Cards**

Item 1: Dismissal of the Position of Member of the Board of Directors (BOD) of Saigon Port Joint Stock Company for Mr. Nguyen Ngoc Toi and Ms. Do Thi Minh

+The number of shares agree: 208,329,391	- Rate: 100 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 0	- Rate: 0 %
+ Invalid shares: 0	- Rate: 0 %

Item 2: Approval of the Number of BOD Members to Be Elected as Replacements (2 Members)

+ The number of shares agree: 208,329,391	- Rate: 100 %
+ The number of shares disagree: 0	- Rate: 0 %
+ The number of shares does not have opinion: 0	- Rate: 0 %
+ Invalid shares: 0	- Rate: 0 %

Item 3: Approval of the List of Candidates for Replacement BOD Members, Including Mr. Le Van Chien and Mr. Nguyen Thanh Nam

+ The number of shares agree: 208,329,391 - Rate: 100 %
 + The number of shares disagree: 0 - Rate: 0 %
 + The number of shares does not have opinion: 0 - Rate: 0 %
 + Invalid shares: 0 - Rate: 0 %

➤ **Results for Members of the Board of Directors of Saigon Port Joint Stock Company**

Total candidates: 2

Number of members elected: 2

Total ballots issued: 79 ballots, corresponding to 208,329,391 shares

Total ballots collected: 61 ballots, corresponding to 208,312,237 shares (99.9918% of issued shares)

Total ballots not collected: 18 ballots, corresponding to 17,154 shares (0.0082% of issued shares)

Total valid ballots: 61 ballots, corresponding to 208,312,237 shares (99.9918% of issued shares)

Total invalid ballots: 0 ballots, corresponding to 0 shares (0% of issued shares)

No	Candidate name	Total Votes	Rate %
1	Nguyen Thanh Nam	341.508.398	163,9271%
2	Le Van Chien	74.822.274	35,9154%

PART 5

APPROVAL OF THE MINUTES OF MEETING AND RESOLUTIONS

On behalf of the Secretariat, **Mr. To Thanh Tra** read the Draft Minutes of the 2025 Annual General Meeting of Shareholders of Saigon Port Joint Stock Company. The General Meeting voted and unanimously approved the full text of the Minutes with 100% of votes in agreement.

On behalf of the Secretariat, **Mr. To Thanh Tra** read the Draft Resolution of the 2025 Annual General Meeting of Shareholders of Saigon Port Joint Stock Company. The General Meeting voted and unanimously approved the full text of the Resolution with 100% of votes in agreement.

The Minutes of Meeting will be archived at Saigon Port Joint Stock Company.

The 2025 Annual General Meeting of Shareholders of Saigon Port Joint Stock Company concluded at 12 hours 00 minutes on March 26th, 2025.

SECRETARY

TO THANH TRA

CHAIRPERSON OF THE GENERAL MEETING

**CHAIRMAN OF THE BOD
 HUYNH VAN CUONG**